

MALPAS PARISH COUNCIL

THE MEETING OF MALPAS PARISH COUNCIL WILL BE HELD ON
THURSDAY 25TH APRIL 2024

IN MALPAS COMMUNITY CHURCH, MALPAS AT 7.00PM

NO	AGENDA	Presented By																														
1.	APOLOGIES	Clerk																														
2.	DECLARATIONS OF INTEREST Councillors to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																														
3.	APPROVAL OF THE MINUTES To approve the minutes of the meeting held on 28 th March 2024	Stg Item																														
4.	OPEN FORUM Malpas residents can raise issues with the Parish Council in open discussion	Stg Item																														
5.	CASUAL VACANCIES To receive update	Stg Item																														
6.	POLICE REPORT To receive update	Stg Item																														
7.	ANNUAL PARISH MEETING To confirm that the Annual Parish Meeting will take place on Monday 20 th May 2024 at the Jubilee Hall and to receive updates regarding arrangements	Stg Item																														
8.	<p>ACCOUNTS</p> <p>8.1 <u>Payments:-</u> To approve the following payments and any other payments that are due:-</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>R Shackleton</td> <td>Running Costs</td> <td>TBC</td> </tr> <tr> <td>HMRC</td> <td>PAYE / National Insurance</td> <td>TBC</td> </tr> <tr> <td>Victoria Jubilee Hall</td> <td>Room hire</td> <td>£ 28.00</td> </tr> <tr> <td>Malpas Community Church</td> <td>Room hire</td> <td>TBC</td> </tr> <tr> <td>Then Media</td> <td>Tier 1 hosting and support for Parish Council website</td> <td>£ 24.00</td> </tr> <tr> <td>Barlows</td> <td>Erect and remove High Street Christmas Lights</td> <td>£2,400.00</td> </tr> <tr> <td>Signs of the Times</td> <td>Signs for The Mossland</td> <td>£ 117.00</td> </tr> <tr> <td>CHALC</td> <td>Annual Subscription</td> <td>£ 731.50</td> </tr> <tr> <td>Smartwheelie</td> <td>20 mph stickers for wheelie bins</td> <td>£ 474.00</td> </tr> </tbody> </table> <p>8.2 <u>Receipts:-</u> None have been received</p> <p>8.3 <u>Accounts 2023 - 24:-</u> To receive receipts and payments including bank reconciliation</p>	Payee	Details	Amount	R Shackleton	Running Costs	TBC	HMRC	PAYE / National Insurance	TBC	Victoria Jubilee Hall	Room hire	£ 28.00	Malpas Community Church	Room hire	TBC	Then Media	Tier 1 hosting and support for Parish Council website	£ 24.00	Barlows	Erect and remove High Street Christmas Lights	£2,400.00	Signs of the Times	Signs for The Mossland	£ 117.00	CHALC	Annual Subscription	£ 731.50	Smartwheelie	20 mph stickers for wheelie bins	£ 474.00	Stg Item
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9.	GRANT PROCESS To note the grant applications received for the 2024 – 2025 financial year	Clerk																														
10.	BUSINESS PRIORITIES AND PROJECTS - WORK PLAN 2024 / 2025 To receive any updates regarding business priorities and projects for the next financial year (2024 – 2025)	Stg Item																														

11.	PLANNING 11.1 <u>Planning Applications:-</u> 24/00721/FUL - Replacement front storm porch at South Barn Preston Hall Farm Mastiff Lane Malpas 11.2 <u>To consider any applications received after the agenda has been distributed</u> 11.3 <u>Recent decisions by CW&C:-</u> Nothing to report	KM
12.	MONTHLY SURGERY To receive and note report (previously circulated)	Stg Item
13.	THE MOSSLAND 13.1 <u>Site Security:-</u> To receive report regarding security at the site 13.2 <u>Purchase of Gate:-</u> To agree to pay to install a gate at the entrance to the allotment plots	Clerk
14.	SLOW DOWN FOR MALPAS To receive report and agree any actions further to the outcome of the recent speed monitoring exercise	BS
15.	CYCLE RACKS To consider request received for cycle racks in the High Street and agree action	MS
16.	APPEARANCE OF MALPAS 16.1 <u>Street Furniture:-</u> To receive update and agree any actions 16.2 <u>Planters:-</u> To receive update and agree any actions 16.3 <u>Bench outside Jubilee Hall:-</u> To consider action whether to replace or repair damage	Clerk Clerk / JJC MW
17.	THE CROSS To receive update	Clerk
18.	RECREATION GROUND PLAY AREA To receive report regarding health and safety concerns in the play area and agree any action	JJC
19.	EVENTS COMMITTEE To receive any updates	OL
20.	MALPAS JOINT BURIAL COMMITTEE To receive report and agree action	RS / MW
21.	PARISH COUNCIL WEBSITE To receive update regarding promoting the launch of the new Council website	Clerk
22.	VAS OLD HALL STREET To consider and agree location of VAS to be installed on Old Hall Street	Clerk
23.	CLERKS REPORT To receive and note report	Clerk
24.	EXTERNAL CORRESPONDENCE INCLUDING SUGGESTION BOX (The RED SUGGESTION BOX located in Londis near the Post Office counter)	Clerk
25.	UPDATES FROM OUTSIDE ORGANISATION REPRESENTATIVES	Cllrs
	PART 2	
1.	PRESS AND PUBLIC To resolve to exclude the press and members of the public as the items to be discussed are either of a contractual or sensitive nature.	Stg Item
2.	CAR PARK 2.1 <u>Report:-</u> To receive report	Clerk

	<p>2.2 <u>Legalities:-</u> To confirm purchase of land and to consider and agree action regarding legalities of the purchase</p> <p>2.3 <u>Construction Costs:-</u> To receive and consider construction costings to provide car park</p>	
3.	<p>THE MOSSLAND – SITE WORKS To receive quotes for the following works; to agree which contractor to appoint to carry out the works and to agree action to draw down s106 funds</p> <p>(i) Install new footpaths within the allotment site (ii) Gates at Main Entrance to the Allotment Site and Car Park (iii) Resurface Car Park</p>	Clerk
4.	<p>CLERKS SALARY AND APPRAISAL To consider and agree arrangements regarding annual appraisal and review of Clerk's salary and appraisal</p>	Stg Item

*Stg Item:- Standing Item

Signed By: - Ruth Shackleton (Clerk) Date: - 18th April 2024

**Members of the public are encouraged to submit questions via email and also to confirm their attendance prior to the meeting.
Please contact the Clerk by email, malpaspc@hotmail.com or phone 01948 770678.**

Website: www.malpasparishcouncil.org.uk

The Parish Council will meet on the last Thursday of the month in the Malpas Community Church, Malpas (unless otherwise stated on the agenda).

2024 Meeting Dates:-

Thursday 25th January
Thursday 29th February
Thursday 28th March
Thursday 25th April
Thursday 30th May
Thursday 27th June
Thursday 25th July
Thursday 29th August
Thursday 26th September
Thursday 31st October
Thursday 28th November

There is no scheduled meeting in December

The surgeries take place in the Old Fire Station between 10.00 am - 11.00 am on the first Saturday of the month (unless otherwise stated).

2024 Surgery Dates:-

Saturday 4th May
Saturday 1st June
Saturday 6th July
Saturday 3rd August
Saturday 7th September
Saturday 5th October
Saturday 2nd November
Saturday 7th December